

## Introduction

Memeo Instant Backup is a simple backup solution for a complex digital world. By automatically and continuously backing up your valuable files on your C drive, Memeo Instant Backup protects your data and allows you to restore all of your files if something happens to your computer. Your digital files are important; protect them with Memeo Instant Backup.

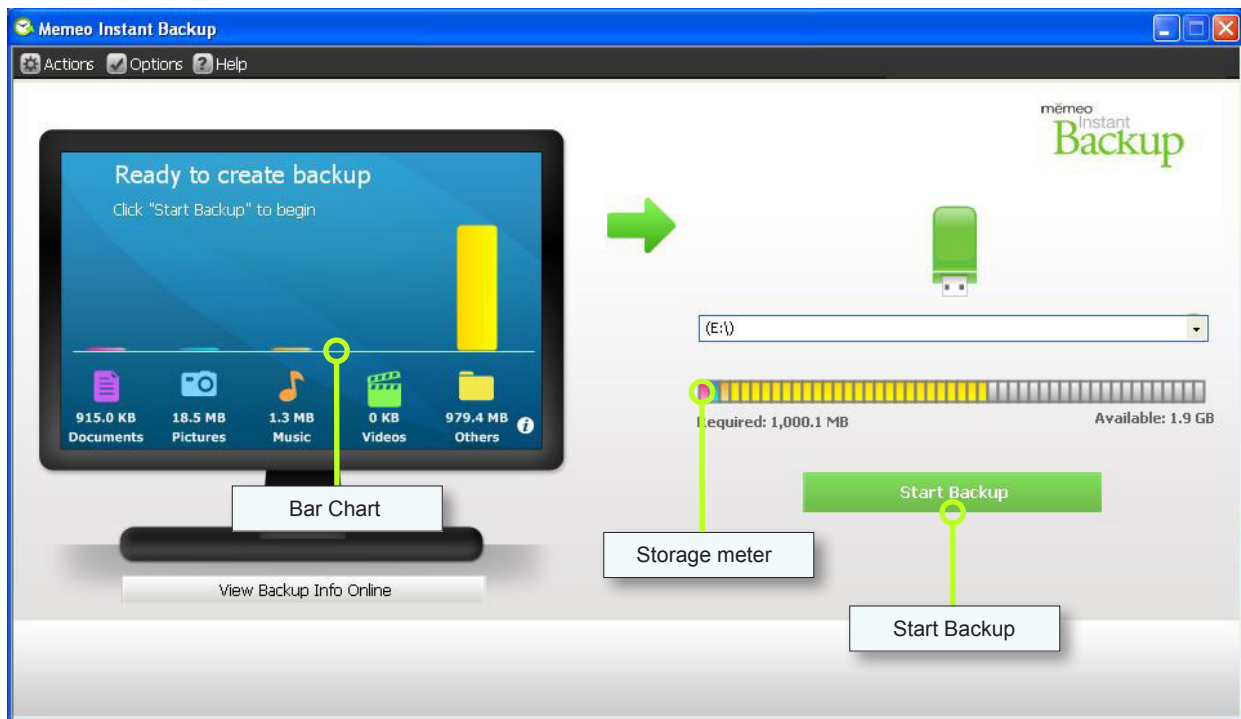
### Step 1: Create your free Memeo account

### Step 2: Attach your storage device to your computer

Memeo Instant Backup allows you to back up the files on your C drive to an external hard drive, USB flash drive, or network device. Once attached, the software will detect the device(s) and default to the one with the most available space. You may select a different storage device from the dropdown menu if desired.

After installation, Memeo Instant Backup will automatically scan your computer's C drive and show a breakdown of files to be backed up in the bar chart. The amount of space required for the backup along with the amount of available space on the selected storage device will be displayed in the storage meter.

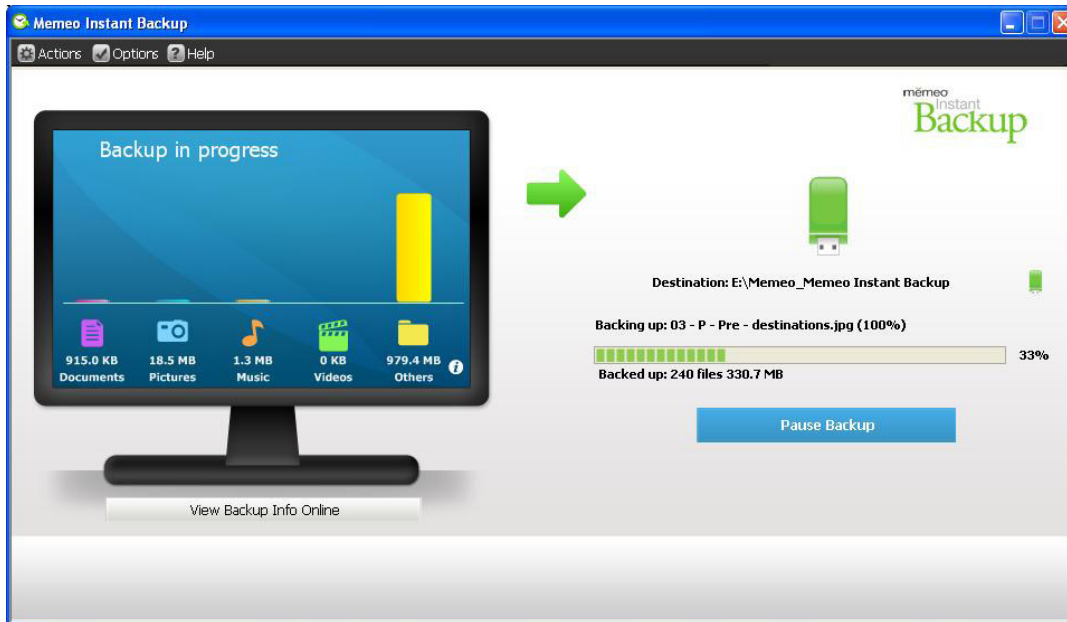
**Tip:** If you do not want to back up all files on your C drive, click Advanced Options to select specific folders.



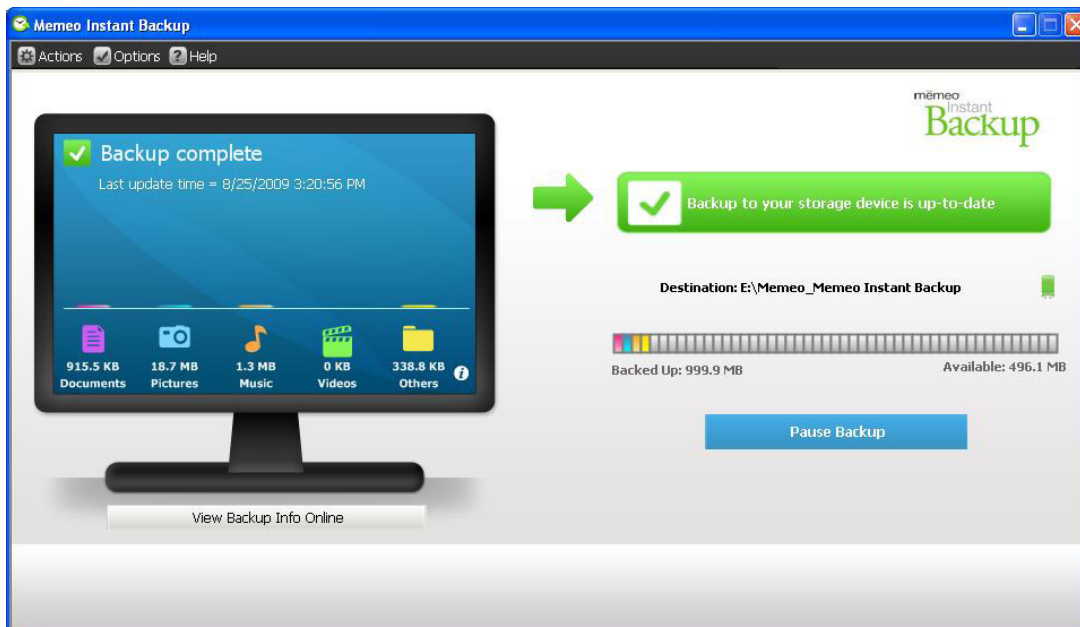
### Step 3: Click Start Backup

You may click the Start Backup button at any time to begin the backup – even before scanning is complete if you know there is enough available space on the storage device.

**YOU'RE DONE!** Memeo will automatically take care of the rest.



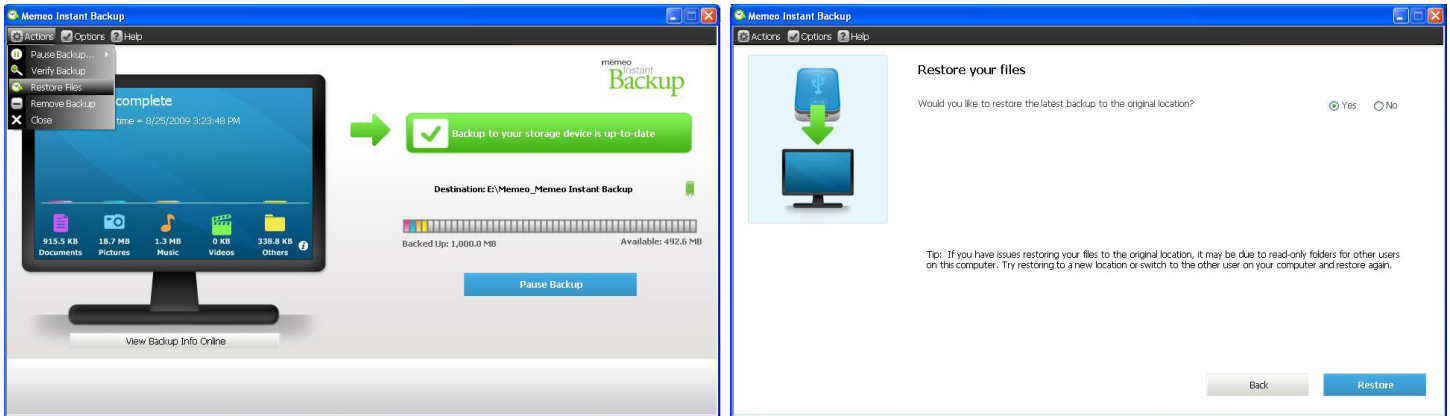
When finished, you will see a “Backup complete” message on the screen.



As new files are added or existing files are edited and saved, Memeo Instant Backup will automatically back up the changed files. Don't worry if your storage device isn't connected at the time. Memeo's LifeAgent Technology will keep track of any changes and back them up when the device is reconnected.

## Restoring Your Data

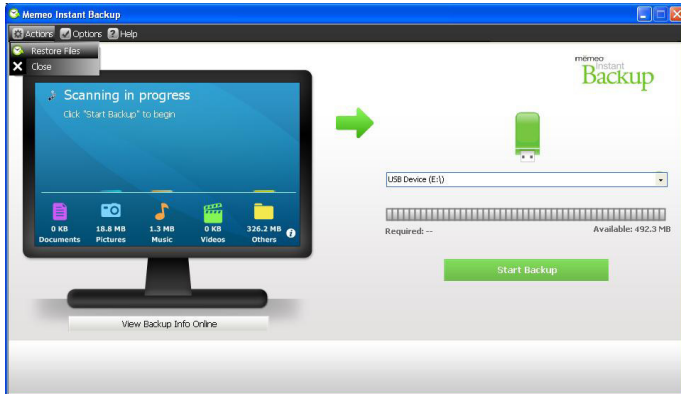
If you end up in a situation where something happens to your computer or you need to restore your files to a different computer, follow these simple steps to restore your data.



### If you still have Memeo Instant Backup installed with an active backup:

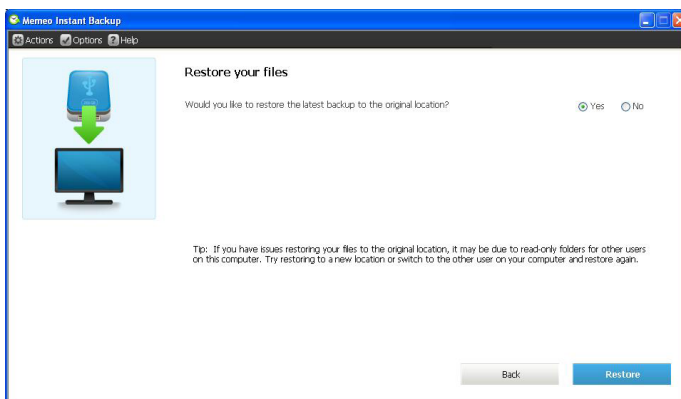
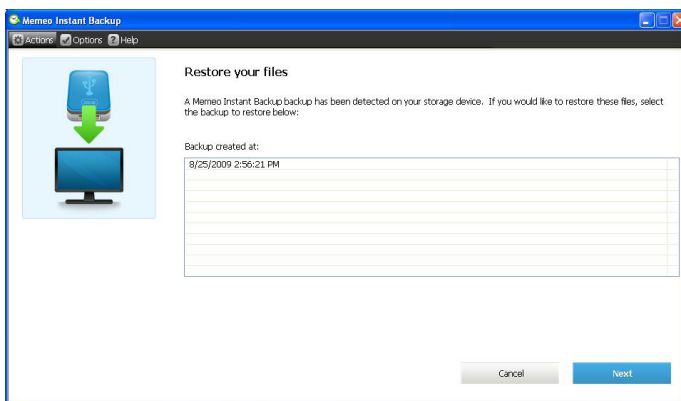
1. Attach your storage device.
2. Click the Restore button.
3. Select whether you want to restore all files from the backup or just certain ones. Click Next.
4. If selecting specific files, check the boxes next to the files you want to restore. Click Continue.
5. Choose to either restore your files to their original location or to a new folder. Click Restore.
6. Your folders and files will be restored to the selected destination.

**Tip:** If you see errors due to trying to restore files to “read-only” folders in the original location, choose to restore your files to a different location instead of the original location. Typically, this happens when trying to restore other User’s files, so you can also choose to restore the files when logged in as the other User on your computer.



**If Memeo Instant Backup is not installed on your computer:**

1. Reinstall Memeo Instant Backup. You can download it by logging into your Memeo account online. ( <http://me.memeo.com> )
2. Do NOT click Start Backup to begin a new backup.
3. Click the Restore button.
4. Select the backup from which you want to restore. Click Next.
5. Choose to either restore your files to their original location or to a new folder. Click Restore. Your folders and files will be restored to the selected destination.
6. If you restored your files to the original location, choose whether you would like to also reactivate your backup. Click Done.



## Additional Tips

### How do I register Memeo Instant Backup?

If you are using a trial version of Memeo Instant Backup and have purchased a product key to register the product, select “Register” under the Help menu and enter the 30-digit alphanumeric key into the spaces provided. Keep in mind that the product key may contain the numbers 0 and 1 but will not contain the letters O and I.

### What is the Memeo account used for?

Creating a Memeo account allows you to view information for Memeo Instant Backup online. You can view your backup status, access your product key and software download link if you need to reinstall, and view purchase history. Having a Memeo Account also means you will be kept up to date on new upgrades, new releases, and product help tools. Simply click the “View Backup Info Online” button in the software or browse to <http://me.memeo.com> to login using your Memeo account.

### Are there any files that are excluded from the backup?

The following files are excluded from the backup: Program Files, temporary files, log files, virtual hard disk files, and the Windows System folder.

### How can I turn the pop-up alerts off or on?

Memeo Instant Backup offers pop-up alerts for your daily backup summary and individual file backup status. To turn certain alerts off or on, go to the Settings menu and select “Show Alerts.” Alerts with a checkmark next to them are turned on. You can simply click on an alert to turn it off or on.

### How can I view the backed up files on my storage device to confirm they are there?

You can click “Destination” at the right to open Windows Explorer and view your files if you want to verify they were backed up. However, it is important that you do not move or modify the files on your storage device or there may be issues restoring them in the future.

### What happens when I encrypt my backup and need to restore my files?

If you choose to encrypt your backup using 3DES encryption under Advanced Options, you will be asked to create a password. You will only be able to restore your encrypted files using Memeo Instant Backup and this password. Keep in mind that Memeo has no way to retrieve your password, so you will not be able to restore your data if you forget your password. Encrypted files cannot be accessed directly on your storage device; you will only be able to access the files by restoring them.